

course director

Company: British Psychotherapy Foundation

Location: Kilburn, London

Salary: £50k FTE negotiable

Closing date: 12th July 2019, 10 am

Sector: Psychotherapy; Counselling, Social care, Social services, Mental health, Training;

Job level: Management

Hours: Up to 3 days/week. Flexible hours, to be agreed

Contract: Fixed term (in first instance)

Location: London/ home-based

An exciting opportunity to lead the development and running of a unique MSc course aimed at professionals preparing for a career in adult or child psychotherapy.

about us

The British Psychotherapy Foundation (*bpf*), a charity, is one of the largest psychotherapy training and membership bodies in Europe. In collaboration with Birkbeck College, University of London, we are proud to offer a truly distinctive MSc course that provides an understanding of human development by applying both Psychoanalytic and Jungian perspectives.

about the role

This post, offered on a flexible/part-time basis, is responsible for providing professional leadership and day-to-day management of the MSc course. Reporting to the charity's CEO, your duties will include:

- Planning and development of the course in conjunction with Birkbeck
- Establishing and co-ordinating the overall course team, which includes a group of part-time teachers, tutors and discussion leaders, together with dedicated office staff.

- Overseeing the curriculum and associated learning materials
- Leading on pastoral support to students
- Co-ordinating the assessment and quality arrangements across all course elements
- Teaching, leading or facilitating selected modules or sessions in the course, as required
- Liaising with other **bpf** courses and trainings and leading on promotion and budget management

about you

You will have a clinical or academic background with a robust understanding of both theoretical and clinical aspects of depth psychotherapy. Your focus to-date could be either psychoanalytical or Jungian analytic theory, but you will appreciate both perspectives. You will also have experience in developing and delivering academic courses (including virtual/e-learning environments), with a strong ability to work effectively with student and staff across a wide range of backgrounds. A commitment to working collaboratively to further the development of the MSc is essential.

Interested?

Firstly, have a read through the attached Role Overview and also visit the MSc Psychodynamics of Human Development page:

<http://www.britishpsychotherapyfoundation.org.uk/education/academic-degrees/MSc-Psychodynamics-of-Human-Development>.

For role overview please visit

<http://www.britishpsychotherapyfoundation.org.uk/vacancies>

Additionally, to arrange an informal conversation about the role with our current Director, Katerina Sarafidou, please email [MSCJA @bpf-psychotherapy.org.uk](mailto:MSCJA@bpf-psychotherapy.org.uk)

Then, please send a copy of your CV and a short covering letter explaining why the role is of interest to you and how you meet the person spec, and email to our CEO, Mike Owen, at ceo@bpf-psychotherapy.org.uk. Deadline for applications: **10 am, Friday 12th July 2019**.

Date for interviews: **Wednesday 17th July, London**

role overview - MSc Director

summary purpose of this position

To lead and oversee the development and day-to-day running of the MSc Psychodynamics of Human Development course, managing the work of a dedicated BPF course team and also working in close liaison with a matching team at Birkbeck College, University of London.

reporting to:

Chief Executive of the *bpf*

time commitment

Up to 3 days/week. Flexible hours, to be agreed, depending on whether it is during or outside of term-time. The duties of this role may be performed on a flexible arrangement, with some duties able to be done remotely e.g. home-based, but any teaching or meetings with staff and students are to take place at the *bpf* or Birkbeck (normally Wednesdays).

MSc course team

This includes a dedicated course co-ordinator and a group of part-time, professional colleagues who lead a mix of observation, discussion and theory sessions.

main responsibilities

- To plan and develop the course in conjunction with Birkbeck, keeping the course structure, content and course delivery arrangements under regular review and arranging ongoing changes and developments as agreed with Birkbeck.
- To select, establish and co-ordinate the MSc seminar leaders, tutors and course team responsible for each cohort of students and to ensure that all teachers and seminar leaders are trained and have a clear understanding of how the different elements of the course connect.
- To co-ordinate teaching staff for the theoretical teaching programme.
- To lead and oversee the overall pastoral support provided to students.
- To ensure students are clear about the course requirements and programme, and have access to the relevant resources.

- To keep the curriculum and associated learning materials under review to ensure they are up-to-date and delivered to a high standard.
- To liaise with the librarians of **bpf** and Birkbeck to ensure that books and papers for the course are available in the library or online.
- To co-ordinate the setting, marking and moderating procedures for the assessment of all course components.
- To ensure appropriate and effective quality assurance processes and quality reviews are employed in the running and management of the course, including compliance with the requirements of Birkbeck.
- To liaise with the chairs of relevant **bpf** committees and report to the CEO as required.
- To liaise with other **bpf** courses and trainings to work towards an integrated delivery for the **bpf**. To work with the **bpf** staff to ensure that procedures are understood, followed and undertaken in a timely fashion.
- To set, monitor and control the budget for the course in conjunction with Director of Finance in accordance with the **bpf**'s financial controls and procedures
- To teach, lead or facilitate selected modules or sessions of the course, as required.

related duties with Birkbeck

- To lead on the recruitment, selection and admission process of students for the course, working in liaison with Birkbeck staff.
- To participate in joint planning meetings.
- To co-ordinate the setting, marking and moderating procedures for the assessment of all course components, including the dissertation.
- To be a member of the exam board chaired by Birkbeck.
- To monitor procedures for quality assurance and control.
- To monitor appropriate ethical guidelines for relevant course components.

person specification

essential:

- Clinical or academic background in psychoanalytic or Jungian analytic theory.
- Good understanding of both theoretical and clinical aspects of depth psychotherapy.
- An understanding of and openness towards both psychoanalytic and Jungian analytic approaches.
- Experience in developing and delivering courses.
- Highly organised; able to prioritise; with good problem solving skills and strategic thinking.
- Good IT skills including the ability to deliver learning in virtual learning environments.
- An ability to work effectively with students and staff across a wide range of backgrounds.

- Good communication and presentation skills and the capacity to deal flexibly and creatively and collaboratively with colleagues, students and members of the public.
- A commitment to working collaboratively to further the development of the MSc.
- An interest in working creatively to develop new methods of delivering and assessing learning.
- Commitment and ability to widening participation and recruitment.
- Experience of managing budgets.

desirable:

- Qualified Psychoanalytic Psychotherapist or Jungian analyst.
- Registered with the BPC/ *bpf*.
- Good knowledge of *bpf* psychotherapy trainings including interest in the different pathways to qualification.
- Good knowledge of current developments in teaching at MSc level.
- Experience of monitoring and auditing the delivery of academic courses.
- Experience in developing and delivering education courses relevant to psychotherapy or mental health.
- Experience or knowledge of developing new initiatives using innovative technologies e.g. social media marketing, modern methods of delivering academic courses.

contractual relationship

This role is offered in the first instance on a fixed-term, self-employed basis for one year, starting in September 2019/ to be agreed. An ongoing or permanent contract may be offered thereafter, subject to performance and agreed terms.

fees & expenses payable

A negotiable fixed fee, based on £50k FTE, is payable for the days / week indicated above, be paid on a monthly basis.

bpf will also reimburse agreed expenses incurred in the performance of this role.

further enquiries about the role

To discuss this opportunity in more detail, we would encourage you to arrange a conversation with our current Director, Ms Katerina Sarafidou, who will be delighted to answer any questions you may have. Please contact her by emailing MSCJA@bpf-psychotherapy.org.uk

Alternatively, please contact the *bpf*'s interim CEO, Mike Owen, at the BPF office or email him at:

ceo@bpf-psychotherapy.org.uk



Birkbeck
UNIVERSITY OF LONDON

bpf BRITISH
PSYCHOTHERAPY
FOUNDATION

msc
psychodynamics of
human development

two-year degree (part-time), London



starts October 2019



British Psychotherapy Foundation, 37 Mapesbury Road, London NW2 4HJ
Birkbeck College, University of London, Malet Street, London WC1E 7HX



Part-time home/EU students: £6,300 pa / international students: £9,200 pa

This two-year, part-time MSc in collaboration with Birkbeck College, University of London, provides an understanding of human development through the theoretical and clinical issues raised by psychoanalytic and Jungian analytic perspectives, infant observation and work study seminars. This includes recent research in the applications of psychoanalytic and Jungian analytic theories on individual development and contemporary psychosocial issues. You will also be taught research methods and complete an empirical or theoretical dissertation.

who it is for

- Those exploring a career change to therapeutic work or psychotherapy;
- Those preparing for adult or child psychotherapy training;
- Personal and professional development, including for those currently in social care, counselling, social services, primary care, mental health and education.

course structure

- Two-year Infant Observation, following an established practice for learning about the psychodynamics of human development through detailed weekly observation of an infant from birth with support from seminar discussion;
- Work study seminars, following an established model of close observation of the work setting including personal and interpersonal responses and organisational dynamics;
- Seminars on psychoanalytic or Jungian analytic theory and research methods leading to a dissertation based on independent research. A post-graduate diploma is available for those not taking the research component.

leads to

- Acquisition of psychoanalytic or Jungian analytic perspectives that inform and enhance current work;
- Accredited Infant Observation for psychotherapy training;
- Foundation for **bpf** Child and Adolescent Psychotherapy Doctorate.

how to apply and to find out more

For more information please visit tinyurl.com/bpf-birkbeck-msc

Katerina Sarafidou (Director) welcomes enquiries and are available for informal conversations before you make an application at MSCJA@bpf-psychotherapy.org.uk. Alternatively, please contact course co-ordinator: Sandra Pereira on 020 8452 9823 or email:

sandrap@bpf-psychotherapy.org.uk