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| application form for professional training  intake 2024 |

**information for applicants**

* Applications may be submitted at any time during the year. Applicants will have completed or will be completing one of the pre-clinical courses, or their equivalent, as outlined on the website.
* Applicants should have acquainted themselves with the details of the course as outlined on the website and the requirements for personal psychotherapy: In general it is hoped that where possible before applying for training applicants would have begun personal analysis with an ACP approved analyst who they will expect to continue in analysis with throughout their training.

**submission**

* **Please submit your completed application & diversity monitoring form electronically** to [ipcapatraining@bpf-psychotherapy.org.uk](mailto:ipcapatraining@bpf-psychotherapy.org.uk) with **scanned copies of all degree and diploma certificates**.

**closing date 8am, Tuesday 2nd January 2024**

**selection process**

* Preliminary checking once references received.
* **Stage 1**
* Application shortlisting – proceed to interview or not.
* **Stage 2**
* 1st Interview
* Group experience
* Progress to next stage
* **Stage 3**
* Interview with a Clinical Consultant
* Academic Exercise
* Decision on suitability & readiness to train based on the selection criteria.

**Once offered a place on the training – the NHS interview**

* Interview Panel for NHS Post for those who have met the selection criteria.

**DBS check** A current enhanced DBS will need to be submitted at the Selection Event. Please note, if you are not eligible to be granted an enhanced DBS certificate, you cannot be considered for this training.

**General Data Protection Regulation (GDPR) policy statement**

The British Psychotherapy Foundation (***bpf****)*will ensure that it complies with both the law and good practice in all its dealings with personal data which it holds on individuals. In particular, the ***bpf***will respect the rights of individuals and be open and honest with those whose data is held, provide appropriate training and support for staff and members who handle personal data and follow the data protection principles of good information handling which are set out in the General Data Protection Regulation (GDPR) (EU) regulation on data protection and privacy.

**Tick here if you would prefer not to receive information about the *bpf***

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| How did you hear about the training? |
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| Personal Information | |
| Title: |  |
| Name: |  |
| Surname: |  |
| Former Surname: |  |
| Date of Birth: |  |
| Nationality: |  |
| Address: |  |
| Home Postcode: |  |
| Home Tel Number: |  |
| Mobile Number: |  |
| Email Address: |  |

Do you need a work permit to work in the UK? YES  NO

If you are an EU resident, what is your residency status? Settled □ Pre-settled □

Do you consider yourself to have a disability? YES  NO

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| Please tell us if there are any ‘reasonable adjustments’ we can make to assist you in your application or with our recruitment process: |
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Please state here if you are applying for the Jungian PathwayYES NO

**The diversity monitoring form and this page with identifying information will be removed before the rest of the form is distributed to those engaged in carrying out the selection process in order to increase the assurance that each application is dealt with strictly on its own merits.**

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| References (All references to be as recent as possible) | |
| **Academic Reference – your tutor or head of course** | |
| Name: |  |
| Position: |  |
| Date known (from-to): |  |
| Address: |  |
| Telephone: |  |
| Email: |  |

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| **Work discussion reference - your seminar leader** | |
| Name: |  |
| Position: |  |
| Date known (from-to): |  |
| Address: |  |
| Telephone: |  |
| Email: |  |

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| Infant observation reference - your seminar leader | |
| Name: |  |
| Position: |  |
| Date known (from-to): |  |
| Address: |  |
| Telephone: |  |
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| Research reference - if different from academic reference | |
| Name: |  |
| Position: |  |
| Date known (from-to): |  |
| Address: |  |
| Telephone: |  |
| Email: |  |

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| Professional work reference | |
| Name: |  |
| Position: |  |
| Date known (from-to): |  |
| Address: |  |
| Telephone: |  |
| Email: |  |

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| Additional reference: work with children and adolescents reference if different from above | |
| Name: |  |
| Position: |  |
| Date known (from-to): |  |
| Address: |  |
| Telephone: |  |
| Email: |  |

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| Personal analysis or psychotherapy |

**Please give details of all therapists you have seen if you have not please state N/A**

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| **Current Individual therapy** | |
| Date Started: |  |
| Date ended: |  |
| Name of therapist: |  |
| Current Frequency: |  |
| Address: |  |
| Telephone: |  |
| Email: |  |

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| **Previous Group or Individual therapy** | |
| Date Started: |  |
| Date ended: |  |
| Name of therapist: |  |
| Position: |  |
| Date known: |  |
| Address: |  |
| Telephone: |  |
| Email: |  |

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| Academic qualifications Please complete each section fully and carefully. Incomplete information may result in delays in a decision being made. Please include under academic qualifications any course you are currently enrolled on and when due to finish. Please note that only in very exceptional circumstances can we accept anyone who does not have a 2.1 in their first degree and/or a relevant Masters. |

**Degrees/diplomas -** please email scanned copies

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| **Degrees diplomas** | **Subject** | **Date** | **Awarding Institute** | **Class** |
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**Professional qualification -** please email scanned copies

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| **Qualification/s** | **Date** | **Awarding Body** | **Class** |
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| Research experience  Give details of any research experience and the work undertaken (include MSc or MA dissertation) |
| **Research experience** |
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| **Publications** |
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| Experience of work with children - past & present – starting with most recent experience | |
| Date known (from-to): |  |
| Role |  |
| Institution |  |
| Age Group/s |  |
| Number of Children |  |
| hrs/days/per week |  |

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| --- | --- |
| Date known (from-to): |  |
| Role |  |
| Institution |  |
| Age Group |  |
| Number of Children |  |
| hrs/ days/ per week |  |

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| --- | --- |
| Date known (from-to): |  |
| Role |  |
| Institution |  |
| Age Group |  |
| Number of Children |  |
| hrs/ days/ per week |  |

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| --- | --- |
| Date known (from-to): |  |
| Role |  |
| Institution |  |
| Age Group |  |
| Number of Children |  |
| hrs/ days/ per week |  |

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| --- | --- |
| Date known (from-to): |  |
| Role |  |
| Institution |  |
| Age Group |  |
| Number of Children |  |
| hrs/ days/ per week |  |

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| --- | --- |
| Date known (from-to): |  |
| Role |  |
| Institution |  |
| Age Group |  |
| Number of Children |  |
| hrs/ days/ per week |  |

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| --- | --- |
| Date known (from-to): |  |
| Role |  |
| Institution |  |
| Age Group |  |
| Number of Children |  |
| hrs/ days/ per week |  |

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| Other significant employment/ work experience - current and previous | |
| Date known (from-to) |  |
| Job Title |  |
| Institution |  |
| Function |  |
| Duties |  |

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| Date known (from-to) |  |
| Job Title |  |
| Institution |  |
| Function |  |
| Duties |  |

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| Date known (from-to) |  |
| Job Title |  |
| Institution |  |
| Function |  |
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| Date known (from-to) |  |
| Job Title |  |
| Institution |  |
| Function |  |
| Duties |  |

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| Other relevant applications | |
|  | Have you applied for to this or any other Child & Adolescent training before? If so, please give dates: |
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|  | Do you currently intend to apply for any other training in psychotherapy (Adult, Children, Group)? If so, please give details: |
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|  | Are you associated with, or a member of, any other organisation concerned with psychotherapy or allied fields related to mental health? If so, please give particulars: |
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| **Please tell us about yourself, past & present experiences, including current and important relationships, and any information that you think is relevant to your application (max 1500 words; box expands as you write):** |
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| **Please describe your motivation & wish to apply for this training? (max 1000 words; box expands as you write)** |
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| I confirm that I have read all the information from the *bpf* on this form and that to the best of my knowledge the information that I have provided is correct. | |
| Signature:  (Typed) | Date: |